

**APPROVED MINUTES OF THE BOARD OF EDUCATION OF THE  
OELRICHS SCHOOL DISTRICT 23-3  
ANNUAL BOARD MEETING**

**July 19, 2016 5:30 PM**

**OELRICHS LIBRARY**

The Board of Education of the Oelrichs School District 23-3 met in regular session on July 19, 2016 in the school's library. The meeting was called to order by T'mara Twiss, President of the Board at 5:31 pm.

Members Present: T'mara Twiss, President; Dennis Quivey; and Heath Greenough.

Others present: Dr. Mitch Stone, CEO; Jolene Hernandez, Assistant Business Manager; Mike Hickey, School Attorney; LuAnn Werdel, School Improvement Director; Leota Linehan, School Secretary; Randy Pence, Community Member; Dave Osmotherly, Community Member; Donna Pence, Community Member; Mandy Fleming, Community Member, Rhonda Ortloff, School Cook.

All actions recorded in these minutes were by unanimous vote unless otherwise noted.

**Pledge of Allegiance:**

**1.3 Approval of Agenda:**

Motion by Greenough, seconded by Quivey to approve the agenda as presented with the following additions: 6.14: *Approve first reading of A-F, H Oelrichs School Policies.* 8.30: *Appoint board member to represent the District on the Associated School Boards.* Motion carried. (Attachment A)

**2.0 Executive Session**

Motion by Quivey, seconded by Greenough to go into executive session at 5:32 p.m. to discuss board appointees. Motion carried unanimously.

President Twiss declared executive session ended at 5:38 p.m. and reconvened into regular session.

The board then had a public vote by ballot in appointing two new board members to a one year term since not enough people ran for the board in the June 2016 elections. Dave Osmotherly had 3 votes, Mandy Fleming had two votes, Donna Pence had one vote, and Patricia Afraid of Bear had zero votes. Dave Osmotherly and Mandy Fleming were appointed to a one year term to the Board of Education expiring on June 30, 2017.

CEO Stone administered the oath of office to the two elected officials, Dennis Quivey and Heath Greenough. They successfully ran for re-election in the June 2016 elections. SDCL 13-8-14

provides that newly elected members shall qualify and assume membership at the annual meeting in July. The other two appointed members, Dave Osmotherly and Mandy Fleming will take the oath of office and be installed at the regular August board meeting on August 8, 2016.

### **3.0 Public Participation**

Randy Pence spoke to the board on two items. He respectfully asked the board to increase substitute pay for the upcoming year. He also asked the board to be careful of the State, and not to “take “any threats from them. He also reminded them not to let Bob Rose bully the district.

### **4.0 Reports**

**Administration Reports:** Werdel gave a brief overview of the year-ending reports and explained the SIG carryover request. She also reported on the summer school activities that were held in June and reported that an upcoming summer enrich session will be held August 1-11<sup>th</sup> that will feature robotics and other exciting enrichment activities. CEO Stone shared that the IT Director had done a complete audit transcript of all students and that she had also corrected the calendars and class codes in the Infinite Campus system. Majority of the students have a partial schedule completed that indicate their core classes. Once they select their electives, schedules will be completed.

#### **Business Manager Report**

Jolene shared the financials with the board and answered questions. She also reported that the End-of Year report was successfully completed.

#### **Board Members Reports**

Dennis and Jolene went to the Black Hills meeting and shared the “Dr. on Demand” service that is now available for clients.

### **5.0 Discussion Items**

Administration notified the board that two companies, Reinhart Foods and Dean Foods had submitted letters of interest in providing food items for the 2016-17 school year. We will give them a call and invite them to submit bids if they are interested.

Transportation discussion was moved to 7.3: *Approve Extra Duty Contract for Transportation Director.*

### **6.0 Action Items:**

#### **6.1 Approval of the Minutes:**

Motion made by Greenough, seconded by Quivey to approve the May/June Minutes. Motion carried.

#### **6.2 Approve List of Bills**

Motion made by Quivey, seconded by Greenough to approve the List of Bills. T'mara Twiss asked to see the credit card statements before voting. Jolene showed the board all the credit card statements that were attached to Karen Meyer, Jolene Hernandez, LuAnn Werdel, and Dr. Mitch Stone. Majority of the purchases were for summer school supplies or staff travel that were paid out of the SIG (School Improvement Grant). Dr. Stone did ask if there were any specific concerns with the statements and T'mara said no, she was just checking. After reviewing the statements, T'mara Twiss voted yes along with Quivey and Greenough to approve the list of bills. Motion carried

### **6.3 Approve End-of Year Financial Statements**

Motion by Greenough, seconded by Quivey to approve the End of Year Financials. Motion carried.

### **6.4 Approve 2016-17 Negotiated Agreement**

Motion by Quivey, seconded by Greenough to approve the 2016-17 agreement. Motion carried.

### **6.5 Approve Golden West Office Essentials Contract**

Motion by Greenough, seconded by Quivey to approve the Golden West Contract. Motion carried.

### **6.6 Approve TIE Summer Enrichment Contract**

Motion by Greenough, seconded by Quivey to approve the TIE contract. Motion carried.

### **6.7 Approve Lynda Sue Snow Plowing**

Motion by Greenough, seconded by Quivey to table this action. Greenough would like the district to re-advertise for bids. Motion carried.

### **6.8 Approve 2015-16 Budget Amendment**

Motion by Greenough, seconded by Quivey to approve the 2015-16 budget amendment. Motion carried.

### **6.9 Adopt, approve, and ratify Associated School Board Workers' Compensation Trust Fund**

Motion by Greenough, seconded by Quivey to approve the Trust fund. Motion carried.

### **6.10 Approve ASB Property/Liability Fund Renewal Policy**

Motion by Greenough, seconded by Quivey to approve this policy. Motion carried.

### **6.11 Approve School Food Authority Agreement Fresh Fruit and Vegetable Program**

Motion by Greenough, seconded by Quivey to approve this program. Motion carried.

### **6.12 Approve Rental Agreements for two staff**

Motion by Greenough, seconded by Quivey to approve a monthly rate of \$ 300.00/month plus utilities for the two teachers. Motion carried.

### **6.13 Approve Modular Sale**

Motion by Quivey, seconded by Greenough to approve a sale of a gutted and ruined modular owned by the district for consideration of \$1.00 to Rick Matsamas. Conditions of sale require Mr. Matsamas to remove the modular from school property by August 1, 2017.

### **6.14 Approve 1<sup>st</sup> Reading of Oelrichs Policies and Procedures A-F, H.**

Motion by Greenough, seconded by Quivey to approve the 1<sup>st</sup> reading. Motion carried.

## **7.0 Executive Session**

Motion by Greenough, seconded by Quivey to go into executive session at 6:57 p.m. to discuss personnel. Motion carried unanimously.

President Twiss declared executive session ended at 7:24 p.m. and reconvened into regular session.

### **Custodian**

Motion by Quivey, seconded by Twiss to approve Kayla Updike for a full-time custodial position at minimum wage. Motion carried

### **Guidance Counselor**

Motion by Quivey and seconded by Twiss to approve Heather Cline as the

2016-17 Guidance Counselor. Salary is set by Negotiated agreement Step One, Master's Degree Lane. Motion carried.

**Transportation Director**

Motion by Greenough, seconded by Quivey to table this action until the August board meeting. Motion carried.

**Business Manager**

Motion by Greenough, seconded by Quivey to table this action until the August board meeting. Motion carried.

**Athletic Director**

Motion by Greenough, seconded by Quivey to approve Ryan Barry as the 2016-17 Athletic Director. Motion carried.

**Head HS Boys Basketball**

Motion by Quivey, seconded by Greenough to approve Dustin Twiss as coach. Motion carried.

**Head HS Girls Basketball**

Motion by Quivey, seconded by Greenough to approve Ryan Barry as head coach. Motion carried.

**Head Cross Country**

Motion by Quivey, seconded by Greenough to table this position until August board meeting. Motion carried.

**Assistant HS Football Coach**

Motion by Quivey, seconded by Greenough to approve Joe Her Many Horses as the football coach. Motion carried.

**Girls Varsity Volleyball Coach**

Motion by Quivey, seconded by Greenough to approve Rhonda Ortloff as volleyball coach. Motion carried.

**Varsity Track**

Motion by Quivey, seconded by Greenough to table this action until the August board meeting. Motion carried.

**MS Football**

Motion by Quivey, seconded by Greenough to approve Ryan Barry as coach. Motion carried.

**MS Boys Basketball**

Motion by Quivey, seconded by Greenough to approve Joe Her Many Horses as coach. Motion carried.

**MS Girls Basketball, MS Volleyball**

Motion by Quivey, seconded by Greenough to table these positions until August. Motion carried.

**8.0 School Budget Hearing**

**8.1-8.14** Motion by Greenough, seconded by Quivey to approve items 1-14. Motion carried.

**8.15 Setting of Food service prices**

Motion by Quivey, seconded by Greenough to table this item until the August board meeting. Motion carried.

**8.16-8.18** Motion by Greenough, seconded by Quivey to approve items 16-18. Motion carried.

**8.19 Setting of Master Board Agenda**

Motion by Greenough, seconded by Quivey to table this item until the August board meeting. Motion carried.

**8.20 Designation of CEO as District Truancy Officer**

Motion by Greenough, seconded by Quivey to approve this item. Motion carried.

**8.21 Appoint Board Member to represent District on the Black Hills Special Services Cooperative.**

Motion by Quivey, seconded by Greenough to table this item until the August board meeting. Motion carried.

**8.22 Designate District Attorney, Mr. Michael Hicks, as chief negotiator for the Board.**

Motion by Quivey, seconded by Greenough to approve this item. Motion carried.

**8.23 Designate two members for the Black Hills Educational Benefits Plan.**

Motion by Quivey, seconded by Greenough to table this action until the August board meeting. Motion carried.

**8.24 Substitute teacher pay.**

Motion by Quivey, seconded by Greenough to set the following amounts: Motion carried.

Non-certified	\$ 70.00/day
Certified	\$ 110.00/day
Long-term	\$ 110.00/day
Kitchen staff	\$ 70.00/day

**8.25-8.26** Motion by Greenough, seconded by Quivey to approve both items. Motion carried.

**8.27 Appoint a board member to serve on the Consolidated Application Committee.**

Motion by Quivey, seconded by Greenough to table this item until the August board meeting. Motion carried.

**8.28-8.29** Motion by Quivey, seconded by Greenough to approve these items. Motion carried.

**8.30 Appoint board member to the Associated School Board's Committee.**

Motion by Greenough, seconded by Quivey to table this item until the August board meeting. Motion carried.

**Adjournment:**

There being no further business to be transacted, Quivey moved and Twiss seconded to adjourn the meeting at 8:24 p.m.

**Attested** to by LuAnn Werdel, School Improvement Director/Principal

Pursuant to SDCL 17-2-28 the approximate cost of publishing this legal notice is