

**Minutes of the Board of Education of the  
Oelrichs School District 23-3  
Annual Board Meeting  
July 17, 2023**

**Call to Order**

The Board of Education of the Oelrichs School District 23-3 met in regular session on July 17, 2023, in the library. The meeting was called to order by Dave Osmotherly, Board President, at 5:00 pm.

**Pledge of Allegiance**

**Roll Call**

Members Present: John Cope, Katie Merdanian, Dave Osmotherly, Marty Schommer, and Lance Tlustos.

Administration Present: Dr. Mitchell Stone, Principal Peterson, Attorney Mike Hickey, and Business Manager Sword.

MOTION by Cope, second Merdanian, to approve June 19, 2023, meeting minutes. Motion carried.

MOTION by Tlustos, second Merdanian, to approve the amended agenda, adding 6.4 Surplus.

Motion carried.

*\*All actions recorded in these minutes were by unanimous vote unless otherwise noted.*

**Public Participation** – no participation.

**School Board**

Oath of office was administered to John Cope by Superintendent Stone.

Nominations were opened for President of the Board of Education. Merdanian nominated Osmotherly for Board President, Tlustos seconded. Cope nominated Tlustos for president, Schommer seconded. Osmotherly was elected President by a majority vote. Dave Osmotherly was sworn in as President by Dr. Stone. Nominations were opened for Vice President of the Board of Education. Merdanian nominated Tlustos as Vice President, Cope seconded. Tlustos accepted the nomination. Hearing no other nominations, Tlustos was elected Vice President. Lance Tlustos was sworn in as Vice-President by Dr. Stone.

**Old Business**

**High School Construction:** Dr. Stone informed the board that he has been working with the HVAC and architecture firm in Colorado. The most cost-effective way to start the evaluation process is for him to travel to Colorado to provide the overview and documentation to get stated. He would like to be reimbursed for motel and mileage. Once the professionals have the information, they will be able to develop a framework and determine the best course of action.

Dr. Stone has been in contact with H2I to get the maintenance coat on the high school gym floor before school starts. It is estimated to cost around \$4,000.

The water fountains have been installed and should be ready for use within the week.

**Elementary School Roof:** Work has started on the roof with plans to be completed in three weeks.

**Board Reports:** Merdanian attended BHSSC. The program spotlight was on Bright Start. A program that supports expectant, first-time moms by connecting them to free personal nursing for every step of the pregnancy. She also attended Communities the Care meeting.

Osmotherly recommended remodeling the bus barn area. The condition of the current buildings need to be upgraded, possibly adding additional parking, storage, and doors for security.

The football field needs repaired. Nothing can be done until there is a water supply. Cope will contact Dave Merrill to look at the well to see if it needs maintenance or repair.

**Administration Reports:** Dr. Stone informed the board that school improvement grants have been accepted by the state. IDEA has been submitted and we are waiting approval. ESSER III modifications have been accepted to cover the elementary roof and playground improvements. The FY22 audit has been approved and submitted to SD Legislative Audit and the Federal Audit Clearinghouse.

Dr. Stone has been looking for options to move the money into higher interest bearing accounts. He has been in contact with Black Hills Federal Credit Union and will possibly be moving the CDs. Principal Peterson reported on the registration in Oglala. It was a very positive experience, and they ran out of enrollment packets. August 2<sup>nd</sup> is the next recruitment date. Peterson and Stone have been searching for qualified teachers and contacted BHSU, CSC, and WDTC. Peterson has secretary interviews this week.

Sword reviewed the invoice from Handy Services LLC, it was over the bid price by 95.49 due to sales tax on the purchase of the new door and disposal fee for the old door.

The next PILT hearing will be at 9:10 am on July 20 in the courtroom.

**Financials**

MOTION by Cope, second Tlustos, to accept the unaudited financial reports and pay all invoiced claims. Motion carried.

	<u>Beginning</u> <u>Balance</u>	<u>Plus</u> <u>Receipts</u>	<u>(adjust)</u>	<u>Less</u> <u>Disbursements</u>	<u>Ending</u> <u>Balance</u>
General Fund	341,978.78	81,133.70		211,939.22	211,173.26
Capital Outlay	434,079.65	21,490.21		143,863.75	311,706.11
Special Education	98,709.24	13,643.23		15,376.44	96,976.03
Impact Aid	5,841,397.34	2,901.63			5,844,298.97
Food Service	12,423.11	7,651.64		14,513.54	5,561.21
Custodial Balance:	17,000.12			154.00	16,846.12

**Surplus**

MOTION by Cope, second Merdanian to surplus the washer and dryer at the teacher house and the green ban saw. Motion carried.

**FY24 Budget: Public Hearing @ 5:30**

**Contracts**

MOTION by Tlustos, second Schommer to approve the application for rental of school facilities from Katie Merdanian for the Oelrichs Alumni Association. The rental fees will be waived. The banquet is scheduled for September 9. Motion carried. Merdanian abstained due to conflict.

MOTION by Cope, second Merdanian to authorize Dr. Stone to contact Banner Associates Inc and execute a contract for the purpose of providing specifications to asphalt the school driveways.

**Board Organization**

MOTION by Schommer, second Tlustos approve 1-4 and 6-27 for the 2023-2024 Board Organization as listed. Motion carried.

- 1) Black Hills Federal Credit Union of Rapid City and First National Bank of Rapid City as the designation of official depository.
- 2) Designation of the Chief Executive Officer as the custodian of all account.
- 3) The Fall River Herald is the official legal newspaper.
- 4) Authorization of continuation of existing funds or accounts and the establishment of any new accounts, if necessary.
- 6) Establishment of advisory committees where applicable.
- 7) Approve Liability insurance of \$1,000,000 for the Business Manager with the premium to be paid by the district; \$1,000,000 for the Chief Executive Officer with the premium to be paid by the District; and \$1,000,000 for the Principal with the premium to be paid by the District.

- 8) Appointment of Chief Executive Officer to serve as administrator of trust and agency accounts.
  - 9) Appointment of Chief Executive Officer to direct all federal programs.
  - 10) Authorization of advertising bids for materials not already purchased.
  - 11) Authorization of Chief Executive Officer to institute school lunch agreement.
  - 12) Re-designation of Robert's Rules of Order or other rules as parliamentary procedure for Board meetings.
  - 13) Set tuition rate of \$0 for elementary or secondary enrollment.
  - 14) Authorization for the Chief Executive Officer to invest and reinvest funds in institutions offering the greatest advantage to the School District.
  - 15) Setting of food service prices; All grades lunch: \$4.35 w/milk; Adults lunch: \$4.50 w/milk; All grades Breakfast: \$2.50 w/milk; Adults Breakfast: \$2.75 w/milk; Milk: \$0.35
  - 16) Admission prices as follows: Adults \$3.00, Students \$1.00, Activity tickets Senior Citizens \$0, Activity tickets Adults \$20.00, Oelrichs School faculty, staff and students admitted without charge.
  - 17) Set Board Member compensation at \$75.00 per meeting.
  - 18) Designation of Chief Executive Officer to close school in emergency situations and in case of inclement weather and setting chain of command in the event the CEO is absent.
  - 19) Designation of Principal as District Truancy Officer.
  - 20) Set rates as: \$ 90.00 per day secretarial \$ 90.00 per day non-certified; \$125.00 per day certified; \$135.00 per day long-term (10+ consecutive days); \$ 70.00 per day Kitchen Staff; \$ 50.00 per Bus Run; \$18.00 per hour activity driver; \$13.00 per hour bus monitor.
  - 21) Authorize pre-payment of First National Bank credit card bills each month.
  - 22) Authorize the Chief Executive Officer to apply for the Title Consolidated Grant to include Title VI.
  - 23) Approve Indian Education Policies and Procedures.
  - 24) Approve District Wellness Policy.
  - 25) The annual election for School Board members shall be set between the second Tuesday in April and the third Tuesday in June between the hours of 7:00 a.m. and 7:00 p.m. on Election Day.
  - 26) Set parent mileage at \$.60 per mile after 5 miles away from school.
  - 27) Designate Mr. Michael Hickey as legal counsel and chief negotiator for the Board.
  - 28) MOTION by Cope, Second Schommer to appoint Merdanian to represent the District on the Black Hills Special Services Cooperative; Tlustos as alternate. Motion carried
  - 29) MOTION by Tlustos, second Merdanian to designate Cope and the business manager Sword to the Board of Directors of the Black Hills Educational Benefits Plan. Motion carried.
- (5) MOTION by Tlustos, second Cope the set the date, time and place of the regular meetings as the Third Monday of each month; at the Oelrichs School; at 5:00pm September through May and at 7:00pm June, July and August. Motion carried.

### **Personnel**

- MOTION by Cope, second Schommer to approve the Special Education Para-Professional hiring agreement with Ellen White for \$15.00 per hour. Motion carried.
- MOTION by Merdanian, second Schommer, to approve the 2023-2024 employment agreement with Kayla Koll for \$49,313. Motion carried.
- MOTION by Merdanian, second Tlustos to approve the custodial hiring agreement with Jewel Short Bull for \$15.00 per hour. Motion carried.
- MOTION by Merdanian, second Cope to approve 5.4% increase for James Knutson, Athletic Director (\$6,324) and Darla Elshire, Transportation Director (\$8,854). Motion carried.

### **Adjournment**

MOTION by Cope, second Tlustos to adjourn the meeting at 6:27 PM. Motion carried.

*Attested to by CEO/Superintendent Stone.*

*Pursuant to SDCL 17-2-28 the approximate cost of publishing this legal notice is \$*